

MESSA is deeply committed to diversity and inclusion in its hiring practices. We are an affirmative action, equal opportunity employer. People of color, women, and members of other historically marginalized social identity groups are encouraged to apply.

MS 23-23-24

DATE OF POSTING:	March 1, 2024
TERMINATION DATE FOR APPLICATIONS:	March 15, 2024
POSITION:	FIELD REPRESENTATIVE INTERN (2 positions)
COMPENSATION/BENEFITS:	80% of MESSA PSA Step 0
STAFF RELATIONSHIP:	Responsible to Tanya Pratt Director of Field Services
EMPLOYMENT DATE:	April 15, 2024 – December 31, 2024
SEND APPLICATION AND RESUME TO:	Human Resources Department Michigan Education Association 1350 Kendale Blvd., P.O. Box 2573 East Lansing, MI 48826-2573

RESPONSIBILITIES:

To represent and promote MESSA programs in a training level capacity with MESSA Field Representatives. The purpose of the position is to provide experience and training as a professional staff employee of MESSA.

The intern will be scheduled for a broad range of experiences, training and travel. Time will be spent in both headquarters and the field learning the job and being mentored by management and field staff. The intern's time will be balanced between training, orientation, supervised experiences and independent performance of assigned Field Representative activities.

The intern position will last no more than 180 calendar days. Prior to completion of the internship, the intern will be evaluated by the Director of Field Services with input from Field Representatives and managers who have participated in mentoring.

RECOMMENDED QUALIFICATIONS:

Fluency in oral and written communications.

Insurance sales or service experience in Health, Life & Disability.

Good driving record and valid driver's license.

05/24/2018